

MINISTERS OF THE CROWN, STAFF, VEHICLES, MOBILE PHONES, PAGERS AND CREDIT CARDS

1614. Hon. C.L. Edwardes to the Deputy Premier; Treasurer; Minister for Energy

With respect to the Deputy Premier's office, as at 11 March 2002, will the Deputy Premier indicate for each staff member in their office the following details -

- (a) name, level and type of employment contract;
- (b) the number of vehicles attached to the office, the names of the staff to which they are allocated and under what scheme are they allocated to the staff member;
- (c) how many mobile phones are available at the Deputy Premier's office and to which staff are they allocated;
- (d) are the mobile phone bills audited for the number of non-government related calls;
- (e) how many pagers are available and to which staff are they allocated;
- (f) how many Government credit cards have been authorised for use by the Deputy Premier's office and to which officers have they been allocated and what is the limit of each card allocated; and
- (g) how often are audits conducted on credit card purchases?

Mr RIPPER replied:

- (a)

Michael Megaw	L9	Term of Government
Darren Foster	L8	Term of Government
Graeme Eley	L8	Public Servant
Malcolm Bradshaw	L7	Public Servant
Rod Torrens	L5	Public Servant
Shona Zulsdorf	L5	Term of Government
Chris Bolt	A/L5	Public Servant
Simon Rebeiro	L4	Public Servant (3 months secondment)
Lois Anderson	L3	Term of Government
Kymberly Clifton	L3	Term of Government
Sharon Hoysted	Temporary Special Allowance L3	Public Servant
Karen Riley	L2	Public Servant
Lauren Pierson	A/L2	Public Servant
Michelle Rivers	A/L3	Public Servant
- (b) Four
Darren Foster, Graeme Eley, Malcolm Bradshaw all under the Government Vehicle Scheme and one office vehicle.
- (c) Seven
Michael Megaw, Graeme Eley, Malcolm Bradshaw, Darren Foster, Bruno Santarelli. office, spare
- (d) All mobile telephone usage within Ministerial Offices is subject to the Department of the Premier and Cabinet's Computing and Communications Acceptable Use Policy, which provides that:
'Limited personal use of facilities by staff is permitted provided:
 - (i) It is endorsed by local management;
 - (ii) It does not interfere with work, or the work of anyone else; and
 - (iii) It does not involve unethical behaviour.'

In addition, Premier's Circular 24/01 stipulates that mobile phones are provided for work related purposes, however there will be circumstances where private use is acceptable. However, mobile phones are not to be used for conducting private commercial activities, party political or campaigning purposes, or accessing fee incurring information services for unofficial or unnecessary purposes.

The Premier's Circular requires agencies to adopt monitoring processes to address mobile phone usage, however there is no requirement for the number of non-government related calls on mobile phone accounts to be specifically audited. Detailed information on the usage of telephone facilities is retained by the Department and can be scrutinised at the direction of the Director General if necessary.

(e) Three

The pagers are not allocated to any staff.

(f) Eleven

Michael Megaw; Visa \$2000, American Express \$2000

Darren Foster; Visa \$2000, American Express \$2000

Graeme Eley; Visa \$2000, American Express \$2000

Malcolm Bradshaw; Visa \$2000, American Express \$2000

Chris Bolt; Visa \$2000, American Express \$30000

Michelle Rivers; Visa \$3000

(g) Credit card expenditure is subject to regular periodic testing under the Department of the Premier and Cabinet's internal audit program in accordance with Part XII of the Treasurer's Instructions accompanying the Financial Administration and Audit Act 1985.

External review of departmental transactions, including credit card expenditure, is also undertaken by the Office of the Auditor General in respect of each financial year.